**RFP INFORMATION AT A GLANCE**

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| AGENCY CONTACT PERSON (NOTE: Unless otherwise specified, any reference herein to “Contracting Officer” or “(CO)” shall be a reference to Ms. Williams.) | Eutopia Williams, Procurement/Contract SpecialistTelephone: (843)628-6235 E-mail: ewilliams@cchra.net  TDD/TTY: (800)735-2905 |
| HOW TO OBTAIN THE RFP DOCUMENTS ON THE EPROCUREMENT MARKETPLACE | 1. Access ha.internationaleprocurement.com (no “www”). 2. Click on the “Login” button in the upper left side. 3. Follow the listed directions. 4. If you have any problems in accessing or registering on the eProcurement Marketplace, we recommend that you call Customer Support at (866)526-9266. |
| RFP Released Date | Monday, August 21, 2023 |
| DEADLINE TO SUBMIT QUESTIONS | Wednesday, September 6, 2023, 4:00 PM ET |
| HOW TO FULLY RESPOND TO THIS RFP BY SUBMITTING A PROPOSAL SUBMITTAL | 1. As directed within Section 3.2.1 of the RFP document, enter proposed pricing, where provided for, within the eProcurement Marketplace. 2. As instructed within Section 3.0 of the RFP document, submit 3 copies of your “hard copy” proposal to the Agency Administrative Office. |
| PROPOSAL SUBMITAL RETURN & DEADLINE | \*Thursday, September 21, 2023, 4:00 PM ET  2106 Mount Pleasant Street, Suite 3, Charleston, SC 29403 (\*The proposed costs must be entered where provided within the eProcurement Marketplace and the "hard copy" proposal must be received in-hand and time-stamped by the Agency by no later than 4:00 PM ET on this date). |