



REQUEST FOR INFORMATION (RFI)
REPAIRS TO BEAUTY SALON

JOB NUMBER: 200114
RELEASE DATE: JANUARY 19, 2020
DUE DATE: FEBRUARY 18, 2020
TIME: 2:15 P.M.

Procurement/Contracts Management Department
Eutopia Williams, Procurement/Contracts Specialist
Phone (843) 628-6235

Email: ewilliams@cchra.net

Website: www.cchra.net



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REPAIRS TO BEAUTY SALON
CCHRA JOB# 200114

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CHARLESTON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

REQUEST FOR INFORMATION (RFI)

JOB# 200114

Charleston County Housing and Redevelopment Authority (CCHRA) issues this Request for Information for the purpose of having a contractor prepare a written response for repairs to the Beauty Salon at Joseph Floyd Manor located at 2106 Mt. Pleasant Street, Charleston, SC 29403. The information gained from this request will help the agency define its understanding of the repairs for the space prior to the release of an RFP for these services.

A written response must be submitted to the Procurement Office of Charleston County Housing and Redevelopment Authority, 2106 Mt. Pleasant Street, Charleston, SC 29403 no later than 2:15 p.m. on Tuesday, February 18, 2020. After this deadline, no other response or modifications to previously submitted responses will be accepted. Site visit will be available February 03, 2020. Information request for the information package and other inquiries may be directed to Eutopia Williams, Procurement & Contracts Specialist; email ewilliams@cchra.net Phone (843) 628-6235; or visit our website www.cchra.net

This contract is federally assisted; and will obligate the awardee not to discriminate in employment practices as mandated by the Davis-Bacon Act and Section 3 of the Housing and Urban Development Act of 1968. Minority and women owned business are encouraged to respond. CCHRA reserves the rights to retain all qualifications packages submitted and use any idea in a package regardless of whether the package is selected. The Housing Authority reserves the right to wave irregularities and to reject any and all proposals.

James E. Williams, President & CEO

DEADLINE FOR SUBMITTING REQUESTS

Your complete written response must be submitted to the Procurement Office of Charleston County Housing and Redevelopment Authority no later than 2:15 p.m. on Tuesday, February 18, 2020. After this deadline, no other response or modifications to previously submitted response will be accepted.

REQUESTER'S ADDRESS AND RECIPIENT OF PROPOSALS

The requester is:

Charleston County Housing and Redevelopment Authority
2106 Mt. Pleasant Street
Charleston, SC 29403
(843) 628-6235

Questions concerning the proposal should be directed to:

Eutopia Williams, Procurement Contracts Specialist
Charleston County Housing and Redevelopment Authority
2106 Mt. Pleasant Street
Charleston, SC 29403
(843) 628-6235

DESCRIPTION OF ENTITY

The mission of Charleston County Housing and Redevelopment Authority (CCHRA) is to provide a variety of affordable housing opportunities for low and moderate income people in the City and County of Charleston. CCHRA was created in the 1980s' and is a public body, corporate and public, governed by a seven member Board of Commissioners appointed to terms by the Mayor of Charleston. The primary goal of the Authority is to provide decent, safe and sanitary housing for families, which cannot afford standard private housing. The Authority's programs are administered at the local level, in accordance with state law.

General Instructions:

CCHRA is requesting the following information from all interested parties. The purpose of this Request For Information is to allow contractors to demonstrate in writing and the approaches for a development plan associated with repairing a space that was once a beauty salon. The Proposer should try to address as many items as possible and provide supporting documentation as required.

We are seeking:

- ❖ Information on repairs and provisions necessary
- ❖ Information on the provision of the following in support of the beauty salon space
- ❖ Electrical system
 - expected utility power quality;
 - description of electrical system necessary in order to operate a beauty salon
- ❖ HVAC System and relative capacity to the projected number of stations
- ❖ Fire suppression systems
 - clean agent gas suppression system
 - Single interlock pre-action sprinkler system
- ❖ Space considerations
 - flooring space to accommodate projected number of salon chairs, shampoo bowls, hair dryer stations, styling booths
 - General facility;
 - utility service
- ❖ Structural (if necessary)
- ❖ Mechanical (if necessary)
- ❖ Plumbing Considerations

We are not seeking:

- ❖ Any cost associated with any of the information requested
- ❖ Architecture and Engineering for construction of the repairs to the beauty salon
- ❖ An actual proposal for the provision of repairs to the beauty salon

