

MAINTENANCE / TRADES TECHNICIAN I, II and III

Housing Maintenance / Trades Technician I, II, III

(Click on job title to proceed to Indeed.com to submit resume and application)

This is a summary of all positions in one description. All 3 positions require certain levels of skills.

Charleston County Housing and Redevelopment Authority (CCHRA) is seeking **highly skilled Maintenance / Trade Technicians** to perform a variety of **building and construction trade tasks** to properly maintain residential buildings, facilities, grounds, and property owned and operated by the Authority. Duties may include major repairs to plumbing and gas systems, electrical appliances and systems, climate control systems, roofs, food service equipment, small motor devices, walls, floors, furniture, etc. May install electrical equipment; replace and install sewer and drainage lines; carpentry work; and painting. Maintain natural gas supply systems, sewers and drains, and fire protection systems. Troubleshoot problems; maintain parts and tool inventory on assigned vehicles; operate hand and power tools and equipment.

Multiple positions and levels and all **require trade experience** to be considered. **Competitive pay; state health, dental, vision and retirement benefits.** Generous holiday, sick and vacation time. Must have **valid driver's license**. Go to www.cchra.net to download job application and scan/email to dwilliams@cchra.net, fax (843) 266-8806 or mail completed application. *CCHRA is an Equal Opportunity Employer.*

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

1. Knowledge of standard practices of one or more of the building crafts, including materials, tools and related procedures.
2. Knowledge of effective lead and supervisory techniques and practices.
3. Knowledge of the repair and maintenance of buildings, equipment and fixtures.
4. Knowledge of County construction codes and maintenance standards.
5. Knowledge of occupational safety and health standards applicable to assigned trade.
6. Ability to plan, organize and supervise the work of subordinates.
7. Ability to guide and instruct subordinates in preventive maintenance.
8. Ability to make accurate estimates of time and materials for maintenance projects.
9. Ability to read, interpret, and work from sketches, blueprints and specifications.
10. Ability to physically perform work assigned.
11. Ability to understand and follow oral and written directions.
12. Ability to establish and maintain productive working relationships with co-workers, superiors, and others.
13. Skill in the use of construction, repair and maintenance hand and power tools.
14. Skill in the safe operation of assigned light motor vehicles.

MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:

A high school or vocational school diploma, GED, or other certificate of competency, and **four (4) years of progressively responsible experience** in one or more of the building and construction trades; or an equivalent combination of training and experience. **Must possess a valid South Carolina driver's license.**

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